



## COVID-19 HEALTH & SAFETY AGREEMENT UCS Students & Families

UCS's priority as we confront COVID-19 is the health and safety of our students, families, and staff. Throughout the summer, we have been working diligently and consulting health experts and organizations to develop safety protocols and expectations of our community members that respond consistently and as effectively as possible to this disease. We know that there are still many unknowns about COVID-19, and we also know that our best defense against it is avoiding its transmission! We have developed this Health & Safety Agreement to help us in this endeavor. We ask for the commitment of our students and families, along with that of our staff, to follow the recommended guidelines so we can join together to keep UCS open. We will also continue to monitor COVID-19 developments, revise these guidelines as needed, and provide updates to our families, students, and staff.

### 1. TEMPERATURE CHECKS & IMPORTANT HEALTH HABITS

All students, as well as staff and essential visitors, entering the UCS building, must have their temperature taken before entering. It is a best practice for students to take their temperature at home to ensure they are fever-free prior to coming to school.

If students are free of fever (under 100.4°F) they will be permitted in the school. If they are not, we will ask you to bring them home and notify UCS Principal Nora French of their symptoms.

If students become ill during the school day, they will go to the COVID-19 Care Room, and families are expected to pick them up as soon as possible.

Fever-free students, staff, and essential visitors will be asked to sanitize their hands before entering the school building. At school, all individuals are expected to practice, and reinforce among one another, the following important health habits:

- Washing hands often with soap and water for at least 20 seconds and using hand sanitizer when not near a sink
- Not sharing personal items, such as school supplies, cell phones, laptops, water bottles, food, etc.
- Avoiding touching their eyes, nose, and mouth
- Abiding by all posted physical distancing procedures which mandate staying at least 6' from others
- Wearing face coverings as stated in Section 2

In addition, we ask all families to be mindful of these health habits and do your part to help limit the spread of COVID-19 by being COVID-cautious in life outside of school. This includes following the current guidelines set by national and state health officials such as wearing a mask, physical distancing, refraining from social gatherings, and avoiding unnecessary travel.

## 2. FACE COVERINGS

All students, staff, and essential visitors must wear face coverings over their mouth and nose at UCS. This means face coverings are required any time you are in the building or a tent, including in classrooms, offices, while walking through hallways, in restrooms, and when navigating to and from classrooms and offices. Students are encouraged to bring their own face covering or UCS will provide a disposable one if the student forgets. Students will NOT need to wear a face covering when they are:

- Playing outside at recess or partaking in other physical activity in the gym or outside (with the exception of any tents), so long as they are physically distanced by at least 6'
- Eating their meals in designated areas, so long as they remain physically distanced by at least 6'

## 3. BUILDING SANITATION

UCS's Maintenance Crew will clean high-touch areas and bathrooms throughout the day, and sanitize all classrooms and common areas each evening. In addition, classrooms will have disinfecting supplies for students and teachers to use. UCS will only use cleaning solutions that are safe for children. Students will wash their hands with soap and water when they leave and enter their classroom and will have access to hand sanitizer when they are not near a sink. Finally, UCS's HVAC systems are being improved to support better air circulation and filtering.

## 4. COVID-19 ILLNESS/EXPOSURE PROTOCOLS

According to the CDC, COVID-19 symptoms may include:

- Fever of at least 100.4°F or chills
- New onset or worsening congestion or runny nose not associated with allergy symptoms
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea

If your child has any of these symptoms, tests positive for COVID-19, or has been directly exposed (less than 6' apart for at least 15 minutes, unmasked) to someone with COVID-19, you must contact UCS Principal Nora French. You should also contact your healthcare provider immediately and follow their recommendations.

The CDC's protocol for quarantining can be found here:

(<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>). It states:

- If you are ill and suspected to have COVID-19 (as assessed by your healthcare provider), you should quarantine until:
  - At least 10 days since symptoms first appeared AND
  - At least 72 hours with no fever AND
  - Symptoms have improved
- If you test positive for COVID-19 but have NO symptoms, you should quarantine until:
  - After 10 days have passed, so long as you continue to have no symptoms

Students who quarantine will switch to UCS's virtual experience, AccessUCS.

If there is a suspected case of COVID-19 at UCS, the Cleveland Department of Health will be notified, and contact tracing will be conducted. UCS will send out two letters to families: one letter will be a notification of the case to individuals NOT exposed to the infected person; the other letter will be sent to individuals who were exposed to the infected person and will provide instructions for next steps.

#### 5. TRAVEL

Students and families who (1) travel to states that report positive testing rates of 15% or higher for COVID-19, or (2) travel by airline must contact UCS Principal Nora French. The regularly updated list of states with high testing rates can be found on Ohio's COVID-19 site: <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/families-and-individuals/COVID-19-Travel-Advisory/COVID-19-Travel-Advisory>. Students travelling to these states are advised to self-quarantine for 14 days.

#### 6. NONCOMPLIANCE

UCS will do everything possible to support students while maintaining a safe environment. Faculty and staff will use restorative conversations to encourage students to follow health and safety protocols. Students will be given two warnings/redirections for noncompliance. After a third warning, the student may be removed from class for a restorative conversation with appropriate staff or a sensory break, and parents will be notified by the student's teacher. If the challenge continues, additional measures will be considered, including transitioning the student to UCS's virtual experience, AccessUCS.

#### 7. THE AGREEMENT

My student and I have read and understand the importance of following the safety guidelines created by UCS in collaboration with the State of Ohio Health Department, Center for Disease Control (CDC), University Hospitals Rainbow Babies & Children's Hospital, MetroHealth School Health Program, the Independent School Association of the Central States, and the National Association of Independent Schools.

We agree to follow the guidelines set forth in this Health & Safety Agreement at school and outside of school, and thus join other students, staff, and families in our community effort to keep all of us safe and healthy.

As a family, we further agree that our student will stay home, and we will notify UCS Principal Nora French when our student has a fever of 100.4°F or above, experiences any illness symptoms related to COVID-19, or has close contact with a person who has tested positive for COVID-19. For illnesses or injuries unrelated to COVID-19, we will notify UCS's front office.

## COVID-19 HEALTH & SAFETY AGREEMENT - for Parents and Students

My student and I have read and understand the importance of following the safety guidelines created by UCS in collaboration with the State of Ohio Health Department, Center for Disease Control (CDC), University Hospitals Rainbow Babies & Children's Hospital, MetroHealth School-based Health Program, the Independent School Association of the Central States, and the National Association of Independent Schools.

We agree to follow the guidelines set forth in this Health & Safety Agreement at school and outside of school, and thus join other students, staff, and families in our community effort to keep all of us safe and healthy.

As a family, we further agree that our student will stay home, and we will notify UCS Principal Nora French when our student has a fever of 100.4°F or above, experiences any illness symptoms related to COVID-19, has close contact with a person who has COVID-19, or tested positive for COVID-19. For illnesses or injuries unrelated to COVID-19, we will notify UCS's front office.

Student's Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_